



CACR-TSM

DEPARTMENT OF THE ARMY
CALIFORNIA ARMY NATIONAL GUARD
HEADQUARTERS, CAMP ROBERTS
CAMP ROBERTS, CALIFORNIA 93451-5000



24 July 2004

MEMORANDUM FOR Record

SUBJECT: Program and Budget Advisory Committee (PBAC)

1. This regulation prescribes procedures for the conduct of periodic (every four weeks) meetings of the Camp Roberts Program and Budget Advisory Committee (PBAC). The PBAC is provides advice to the Training Site Manager regarding fund management and budgeting.
2. PBAC membership consists of DPRM, DPW, DPTMS, DOL, and IM. The DPRM will also represent the submitted funding requests submitted by other staffs and the MTC.
3. The Director of Personnel and Resource Management serves as the financial management advisor to the training site manager.
4. PBAC meetings discuss current budget information, create a combined and prioritized list of both funded and unfunded demands, and determine strategy for unfunded requirements (UFRs). The record is the final dated Funding Recommendation List.
5. The Training Site Manager chairs the PBAC:
 - a. DPRM will provide status of all available State and Federal funds.
 - b. PBAC members submit any new funding recommendations to the DPRM.
 - c. DPRM will facilitate a discussion to identify and prioritize all known funding requirements and possible sources of financial support.
 - d. The Training Site Manager determines the final list of requirements to be funded using existing funds, and the method for handling unfunded requirements.
 - e. DPRM records and later distributes the new funding plan.

JOHN F. SMITH
COL, FA, CA ARNG
Training Site Manager